



## **DataPoint™** Recording, Receipting & Indexing

### **The Challenge**

As the County Recorder, you are responsible for the validation, safekeeping and general maintenance of recorded instruments in your county. You need streamlined, cost effective software solutions that help your business processes and keep the wheels of land record recording running smoothly.

### **The Solution**

With DataPoint™ the time needed to index recorded instruments is within the same day, which is much faster and more efficient than the 8–10 day industry standard. Information recorded at the time of receipting is immediately sent to the indexing desk for completion. Once completed, easy to learn functionality allows the information to be batch verified and edited in a single, smooth process.

From the time an instrument is receipted, it is immediately available to record researchers, eliminating the need for your deputies to assist Title Companies with requests for information concerning new filings.

*A Browser-Based  
Information Solution for  
Land Record Recording*

### **Depend on LGS**

*LGS empowers you to manage  
county records more efficiently,  
while lowering your overall  
technology cost for record  
management information.*





# DataPoint™

## Recording, Receipting & Indexing

### *Features & Functionality*



### **Receipting & Cashiering**

- Recording and Receipting
- Automated Day Book Entry
- Meets Accounting Standards
- Code Driven Point of Sale Workflow
- Escrow Accounts
- Cash, Check and Credit Payments
- End-of-Day Register Balancing
- End-of-Day Financials
- Monthly Account Statements
- End-of-Month Financials
- Auditor and Treasurer Reports
- PDF Reports

### **Instrument Indexing**

- Land Records Including Plats
- Assumed Names
- UCC Terminations
- Miscellaneous Recordings
- Index Key and Verify Process
- Day Book Reporting
- Grantor / Grantee Index Printing
- Return Label Generation
- Automated Volume and Paging
- Integrated Records Imaging
- Public Search and Inquiry
- e-Recording
- Redaction

#### **Local Government Solutions**

If you are interested in streamlining your recording process, contact our sales and marketing teams at 877.481.4111 or email us at [moreinfo@us-lgs.com](mailto:moreinfo@us-lgs.com).

5870 Hwy 6 North, Suite 300 | Houston, Texas 77084 | 877.481.4111 toll free | 281.858.7575 fax | [www.us-lgs.com](http://www.us-lgs.com)